

Acrosstown Repertory Theatre – Monthly Board Meeting

January 11, 2011

Location: Acrosstown Repertory Theatre

Attendees: Casey Stern, Cindy Lasley, Bobby Jones, Esther Biggs

Guests: Michael Cormier

Call to order: 6:15pm

Minutes from previous:

- Corrections:
 - o Shakespeare in the Swamp, 'The Tempest' will receive full profits from ad sales
 - o Shakespeare in the Swamp will receive full profits from concession sales
 - o Add Michael Cormier to Guests
- Motion to approve minutes with corrections by Cindy Lasley
- Seconded by Casey Stern
- Unanimously approved

Financial Report:

- a. See attached financial report provided by Casey Stern.
- b. Outstanding Debt priority: Casey will pay these debts from ART account Wednesday, 1/12/2011.
 - a. GRU, \$71.97
 - b. Dramatic Publishing, \$780
 - c. Rent, \$350
- c. Xerographics: owner has volunteered complimentary printing of any black & white prints needed. Cindy will be the primary point of contact with the owner.
- d. Acrosstown Show Reports, provided by Casey Stern: 2008-09, 2009-10, current season (2010-11), 'A Raisin in the Sun' (2010), opening weekend 'Elephant Man' (2011)
- e. IRS: Casey received notice of package. Bobby will pick up the package.
- f. Account Signers:
 - a. Casey moves to remove Esther Biggs as account signer and add Cindy Lasley as an account signer.
 - b. Bobby seconds the motion.
 - c. Unanimous approval.

PO Box Key: Esther will give her copy of the PO Box key to Cindy Lasley.

Door Operations, Tickets:

- a. Comp Tickets: List of comp tickets used is included with the box. Needs to be updated per show.
- b. Acrosstown will offer a flex ticket pass to owner of Xerographics for the in-kind donation of print services.
- c. Door sales and snack sales funds are kept separate in the box.

Season Selection Committee:

- a. Directors will be asked to submit two show requests. Suggest two contrasting shows.
- b. Casey Stern will head the season selection committee.

Bylaws update:

- a. Committee has met twice since last ART monthly meeting.
- b. Cindy has spoken to an attorney, and will be working with Cindy as a consultant to review the bylaws for accuracy.
- c. Cindy and the committee are working to send the updated bylaws to the board for review and approval during the February 2011 meeting.

'The Tempest':

- Casey will discuss with Michael Cormier start time for shows at 8pm.

Ted Lewis:

- Ted Lewis will pay for royalties, and production costs.
- 4 shows per weekend, 2nd and 3rd weekends in April.
- Ted Lewis will receive profits from 1st weekend of shows.
- ART will receive profits from 2nd weekend of shows.
- Casey will discuss the possibility of concession sales with Ted.
- Bobby requests that a discussion is needed with Ted, in regards to striking the set following completion of show.

Sam's Club:

- Membership will be expiring.
- Bobby motions to allow membership to expire.
- Cindy seconds the motion.
- Unanimous approval.

Meeting adjourned: 7:47 pm

Next meeting: February 8, 2011, 6pm.